

CITA Event Sponsorship Request Form

Send completed form to: citadmin@cita.utoronto.ca

Name of Event:

Date of Event:

Location:

Event Website:

Summary of Event (Including Topic):

Attach a copy of the scientific program if available.

Scientific and/or Outreach Objectives of the Event, Intended Audience, Additional Information:

Host Organization(s)/Institution(s):

Organizer(s):

First Name	Last Name	Institution	Email Address

Sponsorship Contact Person:

Name	Institution	Email Address	Phone Number

Number of Expected Participants/Attendees:

Total Expected

Number of Speakers

Number of Students

Amount Requested:

EVENT BUDGET

Revenues:

Funding Sources and Sponsors	Amount
Registration Fees (if applicable)	

Expenses:

Expense Item	Amount